



226 Donohoe Rd.
Suite 111
Greensburg, PA 15601
724.834.1260
1.800.816.0022
Fax: 724.838.9563
www.westmorelandca.org
info@westmorelandca.org

Westmoreland Community Action: Request for Proposal (RFP) 2023

The FARM: A Recovery Therapeutic Village Feasibility Study & Program Design

Application Deadline: November 30, 2023 by 4:00pm

WHO WE ARE

Westmoreland Community Action (WCA) is a 501(c)3 non-profit organization located in Greensburg, Pennsylvania serving Westmoreland County, PA. WCA is a private non-profit human service corporation, designated as the official Community Action Agency of Westmoreland County in 1980. With 275 employees and more than 30 programs, over 16,000 disadvantaged Westmoreland County residents are served each year. Of those served, the majority are at or below 200% of the Federal Poverty Level.

WCA currently operates over 30 programs all designed to assist the people of Westmoreland County to help reduce poverty. These programs include housing programs, emergency services, mental health programs, employment services, early childhood education, financial services, and community services. To highlight some of these programs, WCA is a Head Start and Early Head Start provider in Westmoreland County as well as a provider of the Pennsylvania Pre-K Counts program. WCA provides emergency services such as emergency food boxes, rental assistance, and other needs such as utilities. WCA also operates the Recovery Employment Program which provides workforce development and employment services to those who are in recovery from substance use disorder (SUD). In addition, WCA provides the Mothers Making More (M3) program, which assists single mothers and fathers with post-secondary education as well as ancillary supports in order to become self-sufficient. WCA has a variety of housing programs including: transitional housing, permanent supportive housing, homeless prevention, and housing support for those with a mental health diagnosis.



***Mission:** Westmoreland Community Action connects individuals and families to opportunities and resources to improve their quality of life and help to reduce poverty in the community*

***Vision:** In the future, all individuals and families in Westmoreland County will have the resources needed for long-term success and self-sufficiency*

Westmoreland Community Action is a 501(c)3 tax exempt organization under the Internal Revenue Service Code. The official registration and financial information of Westmoreland Community Action may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement. Registered at the Bureau of Charitable Organizations website: <https://www.charities.pa.gov>

WHO WE SEEK

WCA is seeking a “*qualified consultant*” to respond to this RFP to conduct a feasibility study to design a new recovery-focused therapeutic village that offers a full continuum of care including a workforce component. This village will be referred to as The Westmoreland Community Action “*FARM*”.

A “*qualified consultant*” is an entity that has a proven track record of providing technical assistance around the design, implementation, and sustainability of recovery-focused housing models related to addictive diseases, including opioid and substance use disorders.

“FARM” VISION

We anticipate the “*FARM*” will be a long-term recovery community where participants will live after their initial detox and residential rehabilitation. Area detox and residential recovery centers provide support for 30 to 90 days, with 90 days being difficult to obtain. With the understanding that research shows that after two years, the chance of relapsing is reduced from 80% to 40%, 9.6% after three years, and 7.2% after five years; we envision a longer-term residential program that provides a variety of clinical and non-clinical supports for an extended period. It is important to our philosophy of service that a high degree of client agency is included in the program model and that a wide-range of wrap around supports are included onsite. The intention is to build a recovery-to-work ecosystem that is reflective of regional High Priority Occupations and the unique socioeconomic and sociocultural needs of Westmoreland County.

SCOPE OF SERVICES

The selected “*qualified consultant*” agrees to perform the following services of this RFP upon an executed contract with WCA:

- Collaborate biweekly with the “*FARM*” Steering Committee which will be comprised of recovery community stakeholders and WCA staff whom will engage to inform the design of the “*FARM*”
- Conduct a feasibility study to determine what type of “*FARM*” model is needed and can be sustained in Westmoreland County by March 31, 2024
- Produce a written feasibility study report for the “*FARM*” by March 31, 2024
- Create a program design for the “*FARM*” beginning April 1, 2024-June 30, 2024 in collaboration with the “*FARM*” Steering Committee
- Produce a written program design report for the “*FARM*” by June 30, 2024
- Create a sustainability plan for the “*FARM*” beginning on June 30, 2024 with a target to secure funding for the “*FARM*” implementation by September 30, 2024

EXPERIENCE ATTESTATION

The “*qualified applicant*” must provide the following information regarding its experience:

- Number of years in business



226 Donohoe Rd.
Suite 111
Greensburg, PA 15601
724.834.1260
1.800.816.0022
Fax: 724.838.9563
www.westmorelandca.org
info@westmorelandca.org

- Number of years of experience with providing the types of services sought by the RFP
- Describe your organization's competencies, expertise, and/or certifications in providing the services sought by the RFP

PROPOSAL DUE DATE

The RFP proposal is due on or before **November 30, 2023 by 4:00pm**, submitted on the applicant's letterhead. The proposal should include scope of services, experience and proposed fee structure for the project.

The completed proposal must be emailed to Shelly Castillo, Community Economic Development Director at Westmoreland Community Action at scastillo@westmorelandca.org. All applicants will be notified by email no later than **December 15, 2023 by 4:00pm** of the RFP decision.



***Mission:** Westmoreland Community Action connects individuals and families to opportunities and resources to improve their quality of life and help to reduce poverty in the community*

***Vision:** In the future, all individuals and families in Westmoreland County will have the resources needed for long-term success and self-sufficiency*

Westmoreland Community Action is a 501(c)3 tax exempt organization under the Internal Revenue Service Code. The official registration and financial information of Westmoreland Community Action may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement. Registered at the Bureau of Charitable Organizations website: <https://www.charities.pa.gov>